

THE STATE OF TEXAS

COUNTY OF COKE

On this the 23rd day of June, 2025, at 9:00 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee, with the following offices of said Court being present and in attendance, to-wit:

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|------------------|-----------------------|
| Hal Spain | County Judge |
| Donnie Robertson | Commissioner, Pct. #1 |
| Henry Chisholm | Commissioner, Pct. #2 |
| Kizzie Waggoner | Commissioner, Pct. #3 |
| Danny Webb | Commissioner, Pct. #4 |

and Jennifer Burdett, Clerk, when the following proceedings were had, to-wit;

The meeting opened with the pledge to the flag and prayer was offered by Commissioner Chisholm.

Judge Spain announced the presence of a quorum with all members of the court present.

CONSENT AGENDA

Commissioner Chisholm moved to approve the Consent Agenda as presented, which includes the minutes from June 9th, 2025, and June 13th, 2025, the Tax Office May Report, Trapper's report, and the payment of bills. The motion was seconded by Commissioner Waggoner. Motion carried. See attachments.

BURN BAN

Commissioner Waggoner moved to reinstate the burn ban effective immediately. The motion was seconded by Commissioner Chisholm. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
EXTENSION OF WILDFIRE DISASTER DECLARATION FOR COKE COUNTY**

Commissioner Chisholm moved to approve the extension of the Wildfire Disaster Declaration through July 14th, 2025 for Coke County. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION ON THE TREASURER'S
REPORT**

Commissioner Chisholm moved to approve the Treasurer's Report as presented. The motion was seconded by Commissioner Waggoner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
APPROVAL/DENIAL OF THE INTERLOCAL PARTICIPATION AGREEMENT
BETWEEN THE TEXAS ASSOCIATION OF COUNTIES AND COKE COUNTY
CONCERNING HEALTH INSURANCE RENEWAL**

Commissioner Waggoner moved to approve the Interlocal Participation Agreement between the Texas Association of Counties and Coke County concerning health insurance renewal as presented with an increase of 3.2%. The

motion was seconded by Commissioner Chisholm. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
AUTHORIZATION TO PURCHASE THE FOLLOWING PROPERTIES BY BID:
TRACT 5: LOT THREE (3) R6830, TRACT 6: LOT FOUR (4) R6831, TRACT
(7): LOT (5) R6832, TRACT 8: LOT SIX (6) R6833, TRACT 9: LOT SEVEN (7)
R6834, TRACT 10: LOT EIGHT (8) R6835, TRACT 11: LOT TWELVE (12)
R6839, TRACT 12: LOT THIRTEEN (13) R6840.**

Commissioner Chisholm moved to approve Coke County bidding on all lots listed above, with the bid limit being set at \$8,000.00 for all. The motion was seconded by Commissioner Robertson. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE LEASE
OF A NEW BOTTLE FREE COOLER-GLACIER H&C POU FROM CULLIGAN
WATER SERVICE FOR THE COURTHOUSE**

Commissioner Chisholm moved to approve the lease of a new Bottle Free Cooler-Glacier H&C POU from Culligan Eater Service for the courthouse as presented. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
APPROVAL/DENIAL OF SALVAGE FROM THE TREASURER'S OFFICE
(WHITE BOOK SHELF & FILE CABINET)**

Commissioner Chisholm moved to approve the Treasurer's Office salvage items, white book shelf, and file cabinet. The motion was seconded by Commissioner Waggonner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING SELECTION
OF GRIEVANCE COMMITTEE**

Commissioner Chisholm moved to approve the list of names drawn for the Grievance Committee from the previous calendar year's jury list. The motion was seconded by Commissioner Webb. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING
A DONATION TO THE COKE COUNTY SENIOR CENTERS**

Commissioner Chisholm moved to approve the donation to the Coke County Senior Centers of \$50.00 from John Organ. The motion was seconded by Commissioner Waggonner. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING
RESIGNATIONS, TERMINATIONS, TRANSFERS, NEW HIRES, ETC.**

None presented.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING
BUDGET AMENDMENTS AND LINE- ITEM ADJUSTMENTS**

Commissioner Chisholm moved to approve the budget amendments and line-item adjustments as presented. The motion was seconded by Commissioner Waggonner. Motion carried. See attachment.

REPORTS

Commissioner Chisholm reported to the court that the community center is coming along and is hopeful that it will be completed in mid-July, and that the senior center outside work is ongoing. Commissioner Webb reported that Don Dyson of the solar project is anticipating land clearing to start in July and to last an estimated 18 months, utilizing three to four hundred individuals. Judge Spain reported that the breach in the auditor's office has been resolved and paid for. He also said he received the Sheriff's Office building proposal, for a total of \$1.7 million, and has expressed that the figure is not feasible. Conversations on this will continue. County Treasurer Stephanie Samaniego reported a breach regarding an employee's check that has been resolved and reported to the Sheriff.

Judge Spain announced a recess at 9:58 a.m. and the meeting resumed at 10:06 a.m. with the budget workshop.

BUDGET WORKSHOP

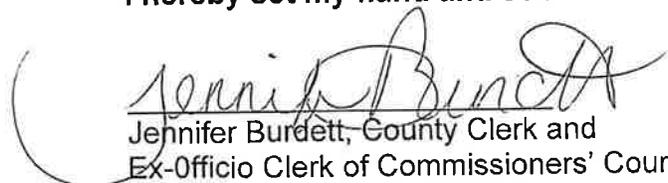
Judge Spain announced an anticipated salary increase of 5% across all Coke County employees, including election workers and lifeguards. This will be a \$91,000.00 increase from the previous fiscal year. Judge Spain reported the increase of the daily jail fee from \$52.00 per day to \$80.00 per day charged by TGC, which would be an additional estimated \$56,000.00 to the jail budget. Jennifer Burdett and Gina Williams reported to the court on their request for an Election Stipend of \$10,000.00, and Stephanie Samaniego is requesting \$6,000.00 in extra labor for a periodic part-time person. Marty Boyd is requesting a salary increase equal to the Commissioner's increase instead of the 5%, this would put his increase roughly at \$2142.00. With these requests, the total budget increase appears to be around 7%. Talks regarding the budget will continue in upcoming meetings.

Judge Spain adjourned the meeting at 10:49 a.m.

As per HB 2931, Section 4:

I, Jennifer Burdett, County Clerk of Coke County, Texas, do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on June 23rd, 2025.

I hereby set my hand and seal to this record, July 7th, 2025.


Jennifer Burdett, County Clerk and
Ex-Officio Clerk of Commissioners' Court


Hal Spain, County Judge

